

Survey Party Chief

Verification of competence, education and training

Please note, MTCS may contact you via email to confirm this form was completed by you (the witness).

Candidate Name:	
Date of birth:	
Candidate email:	

I confirm that the person detailed above:

- 1 Has been employed by _____ (company name)
- 2 At the position of _____
Between the dates of _____ and _____
- 3 Totalling approximately _____ offshore days
- 4 I can confirm that the person holds a valid and authentic academic/trade qualification (where applicable) for the position at which they are employed (*please provide copies of certificates*) .
- 5 In my view the person has demonstrated the skills necessary to be deemed competent at the above grade in accordance with IMCA guidelines (if applicable) S/S01/000 and within MTCS Competencies (listed on sheet 2). I would therefore like to recommend that they be assessed for the grade (please provide copies of recent appraisals/performance reviews).
- 6 The person has a valid offshore medical and survival suitable for the geographical area in which they work (*please provide copies of certificates*) .

Witness name:		Position:	
Witness signature:		Date:	
Witness email:		Witness contact no:	
Company name / address:			
MTCS (UK) Ltd Email: enquiries@mtcs.info		Tel: +44 (0)15394 40200 www.mtcsuk.com	

Job Summary:

A Survey Party Chief is regarded as someone who is fully conversant in all aspects of marine survey operations.

They can successfully lead and manage the Survey Project Team during operations and will report directly to the project manager.

The Survey Party Chief is expected to coach and assess members of the Survey Project Team in line with the Competence Management Programme.

Entry Level Specifications:

- Nominally 48 months relevant industry experience
- Satisfactory completion of competence criteria and about 400 operational days experience in the role, for at least one of the following:
 - Senior surveyor
 - Senior survey engineer
 - Senior data processor
- Satisfactory completion of competence criteria for at least one of the following (but not the same skill as used above):
 - Grade I surveyor
 - Grade I survey engineer
 - Grade I data processor
- Valid and current offshore medical certificate that is acceptable in the region of the world in which they are employed
- Valid and current offshore survival certificate that is acceptable in the region of the world in which they are employed

Competencies:

- 1) The ability to implement, administer and develop company health, safety, environment and quality arrangements
- 2) The ability to interpret and supervise company emergency procedures
- 3) The ability to implement effective personnel management skills
- 4) The ability to use project management systems and software
- 5) The ability to assess and interpret the effect of a changing marine environment on the project
- 6) The ability to supervise the efficient use of survey systems
- 7) The ability to manage and administer the survey project